

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000 Sits under previous key decision	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	City Development		
Contact person:	Joel Dodsworth		Telephone number: 0113 378 8128
Subject²:	Approval to Award the West Yorkshire Cloud Hosted UTMC Contract		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>a) The Chief Officer Highways and Transportation approved entering a Funding Agreement, for Element B2 of the WY UTMC project, with West Yorkshire Combined Authority for the sum of £917,000.</p> <p>b) In order to deliver the main component of Element B2 of the WY UTMC project, the Chief Officer Highways and Transportation approved the award of the West Yorkshire Hosted UTMC contract to Dynniq UK Ltd in the sum of £551,662.18, for an initial period of 4 years and with the facility to extend the contract up to a further four years.</p> <p>c) The Chief Officer (Highways & Transportation) gave authority to inject £917,000 into the Highways Capital programme funded by pre-approved WYCA (West Yorkshire Combined Authority) grant funding.</p> <p>d) The Chief Officer (Highways & Transportation) gave authority to spend the funding of £917,000 on the approved West Yorkshire UTMC system and associated items of Element B2 of the WY UTMC project, funded by WYCA.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Award of a contract following a competitive tender exercise and funding being subsequently granted by WYCA</p>
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	Citywide
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation Joel Dodsworth
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer Highways and Transportation	
	Signature <i>G. J. Bartlett.</i>	Date 09/02/21

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.